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Army Administration Schools, Enlisted Branch No. 3 Collection

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Army Administration Schools, Enlisted Branch No. 3 Collection

Finding Aid

South Dakota State University Archives and Special Collections
Briggs Library (SBL) Room 241 Box 2114
1300 North Campus Drive
Brookings, SD 57007
Phone: 605-688-5094
Email: arcrefs@sdstate.edu

Collection Summary

Identifier

UA 50.9

Title

Army Administration Schools, Enlisted Branch No. 3 Collection

Creator

Army Administration Schools, Enlisted Branch No. 3, South Dakota
State College of Agriculture and Mechanic Arts

Dates

1942-1945

Extent

1.44 linear feet - 2 boxes, photographs

Language

English

Repository

South Dakota State University Archives and Special Collections, Hilton
M. Briggs Library, Brookings, South Dakota.

Access note

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

Preferred Citation

Name of item. Army Administration Schools, Enlisted Branch No. 3 Collection. UA 50.9. South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

Abstract

The Army Administration Schools trained clerks for general army administration duty in the Air Corps. This collection is composed of a history, report of a survey, and a scrapbook related to the Army Administration School on the campus of South Dakota State College during World War II. Also included is a small amount of material related to the Army Specialized Training Program.

Historical Note

The Army Administration Schools, Enlisted Branch No. 3 at South Dakota State College was organized December 3, 1942. As the name implies, the school originally set out to train clerks for general army administration duty in the Air Corps. A total of eleven such classes were graduated. On May 19, 1943, the classification course was added. The course consisted principally of classification subjects, however, some administration subjects were included for those students also. A total of six classes were graduated from this section of the school.

The Army Administration School students enjoyed jointly all of the facilities of South Dakota State College with the college students. The Army Administration School completely occupied the Central Building, Old North Building, East Men's Hall, West Men's Hall and Wecota Annex. An exchange was maintained in East Men's Hall for the convenience of the men. The health of the command was administered by local doctors; thus releasing medical officers for other duties.

A great deal of emphasis was placed on close order drill and orderly movements of the students from class to class. Retreat parades were a weekly event and several were in honor of dignitaries who visited the campus. Open and closing exercises were held in the college auditorium for each class. The personnel of the school assisted in the fall harvest of 1943 in

the surrounding farming communities of Brookings, which was facing a shortage of civilian help for harvest needs.

Contents Note

This collection is composed of a history, report of a survey, and a scrapbook related to the Army Administration School on the campus of South Dakota State College during World War II. Also included is a small amount of material related to the Army Specialized Training Program. The history of the Army Administration School at South Dakota State College includes a list of names of officers and what is believed to be participants. The report details buildings and property furnished to the Army Administration School by South Dakota State College. The scrapbook contains newspaper clippings, graduation programs and photographs relating to the Army Administration School at South Dakota State College. The miscellaneous material includes a program for graduation exercises of the second class of the school held in August 1943, a note card listing the number of army men on campus, and a license certificate for a pure bred stallion recorded in April 1913. The relationship of this certificate to the Army Administration School is unknown.

Key Words

Army Administration Schools, Enlisted Branch No. 3

Army Specialized Training Program

South Dakota State University and World War II

United States. Army Air Forces -- Administration -- Study and teaching -- South Dakota -- Brookings

World War, 1939-1945 -- Education and the war

Administrative Information

Conditions Governing Access

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

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Arranged and Described by

Crystal J. Gamradt, 1998 December 7.

Container List

Box	Folder	Description	Date(s)
1	1	Army Administration Schools Enlisted Branch No. 3 graduation exercised (program)	1943
1	2	Army Administration Schools Enlisted Branch No. 3 opening exercised (program)	1942
1	3	Army Specialized Training Program: Geography course	1944
1	4	History	1943
1	5	Educational Policies Commission: Letter no. 72	1942
1	6	Evaluation of Army Specialized Training Reserve Program courses	1945
1	7	Number of Army men on campus	1944 circa
1	8	Report of Survey	1942
1	9	Summary of replies to questionnaire on credit for AST and other Army-Navy work	1945 circa
2	item	Scrapbook	1942-1943